



# ***2009 Post-Doctoral Fellowship Application***

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

# ***International Rett Syndrome Foundation***

## **Post-Doctoral Fellowship Application**

**Deadline: June 22, 2009**

### **Information and Instructions:**

The International Rett Syndrome Foundation's (IRSF) fellowship awards are designed to assist promising post-doctoral investigators establish careers in fields relevant to Rett Syndrome research. Maximum funding level is \$50,000 a year for up to two years (\$40,000 salary plus \$10,000 expendables.)

Post-doctoral fellows at non-profit organizations and institutions within the U.S., Canada and those countries where supervision of grant administration is possible may apply.

Applicants must be sponsored by an investigator who is affiliated with an accredited institution who agrees to mentor the applicant.

All recipients will be required to provide a 6-month and 12-month written progress report as well as a final written report. Reports must include objectives and accomplishments of project to date as well as financial reports. Award payments will be made quarterly beginning on September 30, 2009. Third and fourth payments will not be made until the 6-month and 12-month progress reports have been received and approved by IRSF.

All acknowledgment of support from IRSF must be made whenever findings based on the funded research are reported, published or given publicity. One copy of any published report must be sent to IRSF. Recipients must notify IRSF of patents requested for any discovery made from research funded by IRSF. If grant is awarded, a photo of the applicant will be required for use in IRSF newsletter and fundraising literature.

Awards will be recommended by the IRSF's Scientific Advisory Board and formally approved by the Board of Trustees. Awardees will be notified by August 31, 2009.

# *Application for Post-Doctoral Fellowship*

## Section I - Administrative Information

<b>Applicant:</b>	<b>SS#:</b>
<b>Title or Position:</b>	<b>Degrees:</b>
<b>Institution:</b>	
<b>Department:</b>	
<b>Institution Address:</b>	<b>Telephone:</b>
	<b>E-Mail:</b>
	<b>Fax:</b>
<b>Type of Institution:</b> Public Institution: (State, Local, Private Institution, Other)_____	

<b>Full Title of Fellowship Proposal:</b>	
<b>Abbreviated Title of Fellowship Proposal (also at top of each application page):</b>	
<b>Dates of Proposed Project Period:</b>	<b>Total Amount Requested:</b>
<b>Name / Title / Address of Person to Whom Checks Should be Mailed:</b> (person indicated is official signing for the applicant organization)	

\_\_\_\_\_  
Signature of Principal Investigator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Official Representing the Applicant Organization

\_\_\_\_\_  
Date

*Abbreviated Title of Fellowship Proposal:*

## **Section II – Research Summary**

**Full Title of Application:**

**Abstract of Research Project** (do not exceed the space provided):

**Lay Summary**

***Abbreviated Title of Fellowship Proposal:***

### SECTION III – BUDGET YEAR 1

FROM

THROUGH

PERSONNEL					DOLLAR AMOUNT REQUESTED <i>(omit cents)</i>		
NAME, OFFICIAL TITLE, DEPARTMENT	ROLE ON PROJECT	TYPE APPT. <i>(months)</i>	% EFFORT ON PROJ.	INST BASE SALARY	SALARY REQUESTED	FRINGE BENEFITS	TOTALS
	PRINCIPAL INVESTIGATOR						
SUBTOTALS →							
EQUIPMENT							
SUPPLIES <i>(Itemize by category)</i>							
INPATIENT OUTPATIENT							
OTHER EXPENSES <i>(Itemize by category)</i>							
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD					→		
TOTAL INDIRECTS COSTS AT 10%:					→		
TOTAL COSTS FOR INITIAL BUDGET PERIOD:					→		

***Abbreviated Title of Fellowship Proposal:***

### SECTION III – BUDGET YEAR 2

FROM

THROUGH

PERSONNEL		TYPE APPT. <i>(months)</i>	% EFFORT ON PROJ.	INST BASE SALARY	DOLLAR AMOUNT REQUESTED ( <i>omit cents</i> )		
NAME, OFFICIAL TITLE, DEPARTMENT	ROLE ON PROJECT				SALARY REQUESTED	FRINGE BENEFITS	TOTALS
	PRINCIPAL INVESTIGATOR						
<b>SUBTOTALS</b> →							
EQUIPMENT							
SUPPLIES ( <i>Itemize by category</i> )							
	INPATIENT OUTPATIENT						
OTHER EXPENSES ( <i>Itemize by category</i> )							
<b>TOTAL DIRECT COSTS FOR YEAR TWO BUDGET PERIOD</b>					→		
<b>TOTAL INDIRECTS COSTS AT 10%:</b>					→		
<b>TOTAL COSTS FOR YEAR TWO BUDGET PERIOD:</b>					→		

### SECTION III – TOTAL BUDGET

<b>PERSONNEL</b>						<b>DOLLAR AMOUNT REQUESTED (<i>omit cents</i>)</b>		
<b>NAME, OFFICIAL TITLE, DEPARTMENT</b>	<b>ROLE ON PROJECT</b>	<b>TYPE APPT. <i>(months)</i></b>	<b>% EFFORT ON PROJ.</b>	<b>INST BASE SALARY</b>	<b>SALARY REQUESTED</b>	<bfringe </bfringe  BENEFITS	<b>TOTALS</b>	
	PRINCIPAL INVESTIGATOR							
<b>SUBTOTALS →</b>								
<b>EQUIPMENT</b>								
<b>SUPPLIES (<i>Itemize by category</i>)</b>								
	INPATIENT OUTPATIENT							
<b>OTHER EXPENSES (<i>Itemize by category</i>)</b>								
<b>TOTAL DIRECT COSTS FOR TOTAL BUDGET PERIOD</b>					→ ▲			
<b>TOTAL INDIRECTS COSTS AT 10%:</b>					→			
<b>TOTAL COSTS FOR TOTAL BUDGET PERIOD:</b>					→			

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***Abbreviated Title of Fellowship Proposal:***

**Section IV - Biographical Sketch**

Please provide the following information for all key personnel. A copy of this page should be completed for each individual. You may attach your CV in NIH format.

<b>Name</b>	<b>Position Title</b>		
<b>Education / Training</b> (Include postdoctoral training.)			
<b>Institution and Location</b>	<b>Degree (if applicable)</b>	<b>Year(s)</b>	<b>Field of Study</b>

**Research and Professional Experience:** Concluding with present position, list, in chronological order, previous employment, experience, and honors. Include present membership on any Federal Government public advisory committee. List, in chronological order, the titles, all authors, and complete references to all of your publications during the past three years and representative earlier publications pertinent to this application. If the list of publications in the last three years exceeds two pages, select the most pertinent publications. **Do not exceed TWO PAGES.**



***Abbreviated Title of Fellowship Proposal:***

**Section V - Other Research Support**

List all other research support of the principal investigator, including pending requests as well as any proposals which the principal investigator plans to submit to the Public Health Service, foundations, or other agencies, regardless of relevance to this application. To be included also are **current or pending** contracts, Fellowship Awards, Research Career Awards and Training Grants. Include support for this project received from any sponsoring institution. Amounts shown reflect total funds awarded or pending over the entire grant periods indicated in the final column.

There isn't a specific form page for other support. Information on other support should be provided in the format shown below. This sample is intended to provide guidance regarding the type and extent of information requested.

**Format**

<b>Name of Individual</b>		
<b>Active/Pending</b>		
<b>Project Number (Principal Investigator)</b>	<b>Dates of Approved/Proposed Project</b>	<b>% Effort</b>
<b>Source</b>	<b>Annual Direct Costs</b>	
<b>Title of Project (or subproject)</b>		
<b>The major goals of this project are...</b>		
<b>Overlap (summarized for each individual)</b>		

**Sample**

<p><b>ANDERSON, R.R.</b></p> <p><b>Active</b> 2R01 HL 00000-13 (Anderson) 3/1/98-2/28/99 30% NIH / NHLBI \$186,529 Chlorine and Sodium Transport in Airway Epithelial Cells The major goals of this project are to define the biochemistry of chloride and sodium transport in airway epithelial cells and clone gene(s) involved in transport</p> <p>5 R01 HL 00000-07 (Baker) 4/1/96 - 3/31/98 10% NIH / NHLB \$122,717 Ion Transport in Fetal Lung The major goal of this project is to study chloride and sodium transport in normal and cystic fibrosis fetal lung.</p> <p><b>Pending</b> DCB 95000 (Anderson) 12/01/97 - 11/30/99 20% National Science Foundation \$43,123 Liposome Membrane Composition and Function The major goals of this project are to define biochemical properties of liposome membrane components and maximize liposome uptake into cells.</p> <p><b>Overlap</b> There is scientific overlap between aim 2 of NSF DCB 950000 and aim 4 of the application under consideration. If both are funded, the budgets will be adjusted appropriately in conjunction with agency staff.</p>
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***Abbreviated Title of Fellowship Proposal:***

**Section VI - Research Plan** - 10 pages maximum (items 1-7)

1. Objectives
2. Hypothesis and Specific Aims
3. Background and Significance
4. Preliminary data
5. Methods and Procedures
6. Anticipated Problems and Limitations
7. Description of Facilities and Resources
8. Literature cited
9. Career goals (250 word limit)  
How did you become interested in Rett Syndrome and why is this fellowship important to you?
10. Training environment (250 word limit) Include sponsor's background, interests and biographical sketch
11. Letter of Reference from your sponsor and two other letters of reference
12. Copies of Institutional Review Board Approval (if applicable)
13. Names and contact information of all collaborators, include a confirming letter for each collaborator
14. Mentor page  
Mentor should summarize training plans for the applicant, describe facilities available for the project and include their CV and list of publications
15. Certification  
Please add the following certification to the end of the application: "The undersigned certifies that the information submitted is accurate and complete to the best of my knowledge. The undersigned agrees to all terms and conditions of Award and accepts responsibility for the scientific and technical conduct of the research project". Please be sure to sign and date the application.

**Please submit your proposal via our website using the secure login that was emailed to you by June 22, 2009. In addition, send one hardcopy of your full application with any attachments and the appropriate original signatures to:**

Jim Keller, Grants & Research Manager  
IRSF New York Office  
1771 Broadway, Ste. 433  
New York, NY 10019

**Please Note:** You do not need to provide the hardcopy of your proposal by the deadline.