



International Rett Syndrome Foundation  
Event Summary for Website/Newsletter Submission

**Non-Fundraiser**

Please fill this form out and email to Jenni Grammer at [jgrammer@rettsyndrome.org](mailto:jgrammer@rettsyndrome.org)

In subject of email please include "Event Summary for Website/Newsletter."

Name of event: \_\_\_\_\_

Is this an annual event? If so, what year is this? ☐ Yes ☐ No

Chairperson: \_\_\_\_\_

Date of event: \_\_\_\_\_

Location of event

Venue: \_\_\_\_\_

Town/City, State: \_\_\_\_\_

In honor of: \_\_\_\_\_

Special thanks given to: \_\_\_\_\_

Please write 3-5 sentences describing the event: \_\_\_\_\_

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Please include 2-3 pictures from event.

Pictures included? If yes, please check box: ☐

Please identify people in each picture.

Picture 1: \_\_\_\_\_

Picture 2: \_\_\_\_\_

Picture 3: \_\_\_\_\_

**Thank you for all of your hard work! It is sincerely appreciated!**